

**Mary
Brown
Care
Assistant**

Karen Cunningham
Hiring Manager
Dayjob Ltd
120 Vyse Street
Birmingham
B18 6NF

Date 3rd July 2012

Dear Ms Cunningham

Kindly accept this application from a talented and capable applicant who wishes to apply for your Care Assistant vacancy which was advertised on the dayjob.com website today.

I would bring to your company real life experience of the following areas,,
..... and All of these being fields mentioned in the job advert. I am
very confident that my background as a care assistant closely parallels the profile of the type
of candidate you are looking for.

With my present employer I have consistently exceeded all goals set for me, and am valued
for my hard work, reliability, tenacity and ability to come up with solutions to problems. A
good illustration of this is where I

My core strengths include, but are not limited to the following:

- Encouraging each service user to achieve the highest possible quality of life.
- Responding appropriately and quickly to all emergency situations.
- Being flexible and responsive to change.

I would be grateful for the opportunity to demonstrate my capabilities further at an
interview. Please feel free to contact me to arrange a meeting at your earliest convenience.
In closing I would like to thank you for taking the time to consider my application, and I
eagerly look forward to hearing from you.

Yours sincerely

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