

Maxine Curry

Care Manager

AREAS OF EXPERTISE

Elderly care
Care regulations
Relationship building
Maximising occupancy
Managing budgets
Financial management
Staff recruitment

PROFESSIONAL

French speaker
First Aider

PERSONAL SKILLS

Passionate
Forward thinking
Focused
Hard working

CONTACT

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Driving license: Yes
Nationality: British

PERSONAL SUMMARY

A caring, sympathetic and hard-working Care Manager who is always focused on providing a safe warm environment for her residents. Maxine has an enviable and proven track record of residential and commercial performance within the health and care sectors. She is able to increase any existing standards of care and kindness, occupancy, profitability and operating efficiency. What separates her from others is her ability to achieve results through a collaborative approach. Right now she would like to join a company where there will be future opportunities for the post holder to further their skills and progress their career in to a senior management role.

WORK EXPERIENCE

Company name – Location

CARE MANAGER Jun 2013 – Present

Responsible for ensuring that residents receive a superior level of care, while maintaining a sense of dignity and enjoying a high standard of living.

Duties:

- Monitoring the performance of all staff and ensuring that standards are maintained and exceeded.
- Building good relationships with residents, families and members of the multi-disciplinary team.
- Proposing solutions where problems are identified.
- Developing good relationships with key customers and service providers such as Councils, Trusts and other care homes.
- Recruiting, training and supervising the care and domestic staff working within the home to create a strong core team that works in harmony and professionally at all times.
- Ensuring compliance with all statutory and contractual requirements.
- Working closely with service leads, clinicians, managers and other staff to look after residents.

Company name - Location JOB TITLE Dates (i.e. Aug 2011 – Jun 2013)

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KEY SKILLS AND COMPETENCIES

- Enjoying the company of older people.
- Experience of working across more than one elderly care setting including residential, nursing and dementia.
- Can adapt management style to meet the needs of different care home environments.

ACADEMIC QUALIFICATIONS

Nuneaton University **2008 - 2011**
BSc (Hons) Sales Management

Coventry Central College **2005 - 2008**
A levels:
Maths (A) English (B) Technology (B) Science (C)

REFERENCES – Available on request.



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