

# Maxine Curry

## Agile Project Manager

### AREAS OF EXPERTISE

*Budget-scoping*  
*Sprint planning*  
*Conflict resolution*  
*Problem solving*  
*Continuous improvement*  
*Project scope*  
*Project initiation*

### PROFESSIONAL

*Fluent in German*  
*First Aider*

### PERSONAL SKILLS

*Hardworking*  
*Positive*  
*Influential*  
*Efficient*

### CONTACT

*Maxine Curry*  
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*Driving license: Yes*  
*Nationality: British*

### PERSONAL SUMMARY

A first class Agile Project Manager who will add immense value to any IT department she joins. Maxine has a proven track record of successfully implementing software or web development projects in the most competitive of environments. She comes from a technical background and is able to break down barriers and provide highly credible leadership to development teams. As a true professional she is excited by everything she does, big or small. Right now she is looking to join a company that has a trusting and vibrant environment where problems can be raised without fear of blame or judgement.

### WORK EXPERIENCE

#### *Smiths IT – Birmingham*

AGILE PROJECT MANAGER      Jun 2013 – Present

Responsible for managing several concurrent high visibility customer facing projects using agile methods in a fast paced environment.

#### *Duties:*

- Minimising any commercial or reputational risk to the company on projects.
- Defining project roadmaps and delivery plans.
- Communicating project status to the team and a wide range of stakeholders.
- Escalating risks and issues to the project board.
- Preparing Invitations to Tender to support the outsourcing of projects.
- Finding and then engaging with the right personnel to find swift solutions to problems.
- Managing complex dependencies between internal Scrum teams and third parties.
- Ensuring that project documents are complete, current, and stored appropriately.
- Mentoring others who are new to Agile Project Management.
- Managing client's expectations on project development.

#### *Company name - Location*

JOB TITLE      Employment dates (i.e. Aug 2011 – Jun 2013)

### KEY SKILLS AND COMPETENCIES

- Experience of delivering complex digital projects.
- Working methodically and efficiently with an eye for detail.
- Planning things at a high level.
- Expert knowledge of project management principles and practices.
- Know how to get the most out of self-organization.
- Mentoring junior team members to help them realise their full potential.
- Strong leadership skills, decision making and problem solving abilities.

### ACADEMIC QUALIFICATIONS

*Nuneaton University*      *2008 - 2011*  
BSc (Hons)      Project Management

*Coventry Central College*      *2005 - 2008*  
A levels:  
Maths (A) English (B) Technology (B) Science (C)

**REFERENCES** – Available on request.



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