

Maxine Curry

Area Manager

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PERSONAL SUMMARY

Maxine has the ability to not only shape the future success of a business, but to also drive it forward. She has the retail, commercial and customer service skills needed to guide a team of Shop Managers right to the very top. She is the type of person who gets a kick out of going above and beyond the call of duty and has the proven leadership skills along with the necessary tenacity needed to get the most demanding of jobs done. Right now she is looking for an opportunity to join a company that will give her the autonomy to run things her way and also an opportunity to grow and become a future leader in the company.



CAREER HISTORY

Company - Coventry

AREA MANAGER Sep 2014 – Present

Responsible for guiding Store Managers to maximise both store KPIs and their team's personal performances. Also involved in setting standards, monitoring performance and managing large budgets.

Duties:

- Traveling around the county often to remote locations to attend important meetings with key members of staff.
- Supporting Store Managers in all aspects of the management of their store, such as recruitment & compliance.
- Analysing area sales figures, interpreting trends & forecasting future sales volumes in order to plan for the future.
- Inspiring manager's & staff to deliver high standards, increased sales & give a fantastic service to customers.
- Liaising with local store management teams to make sure they're working towards clear and realistic targets.
- Building up effective relationships with Key Clients in a specific area's, to enhance client service delivery.
- Leading and managing a large team of staff in a specified department within a very fast-paced sales environment.

Marketing Company - Coventry DUTY MANAGER Jun 2012 - Sep 2014

Distribution Company - Leeds TRAINEE MANAGER Jan 2010 - Aug 2012

PROFESSIONAL SKILLS

Management

- Excellent people management skills & able to deal with difficult situations or individuals properly & appropriately.
- Managing and prioritising a varied workload and able to react to the changing needs of the business at short notice.
- Great communication skills, with the ability to manage relationships across both national & international territories.
- Driving innovation and continuous improvement throughout team to ensure each area achieves its objectives.
- Identifying those essential skills required to complement a staff members existing technical expertise and abilities.
- Open to constructive feedback & always listening carefully to what employees have to say about the company.

Personal

- Have an awareness of own personal strengths as well as limitations and actively working to address any failings.
- Able and willing to work flexible schedules and shifts and commit the time required to get job properly done.
- Superb communication skills & able to develop good working relationships with colleagues and other managers.

ACADEMIC QUALIFICATIONS

South East University 2006 - 2009 Business Management Degree

North East College 2005 - 2006 Diploma in Management

Sparkbrook College 2004 - 2005 Diploma in Business Administration

Sparkbrook College 2004 - 2005 Diploma in Marketing

Coventry School 2000 - 2004 A levels: Maths (A) English (B) Technology (B) Science

REFERENCES - Available on request



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