

Maxine Curry

Audit Manager

AREAS OF EXPERTISE

Completion of audits
Auditing software
Audit trails
Audit compliance
Staff management
Performance improvement

PERSONAL SUMMARY

Maxine has a meticulously investigative approach to auditing matters and possesses the keen attention to detail and project management skills needed to succeed in any tough Audit Management role. She will bring to any company that she works for a systematic and disciplined approach to evaluating and improving the effectiveness of their risk management, control and governance processes. On a personal level she is responsible enough to take on any pivotal role and has extensive post-qualified experience of working for high profile clients. Right now she would like to join a company that is looking to recruit audit professionals with previous management experience of leading, mentoring, directing and driving teams of varying sizes.

WORK EXPERIENCE

Smiths IT – Birmingham

AUDIT MANAGER Jun 2013 – Present

Responsible for leading a highly qualified team of approximately 60 auditors across various locations.

Duties:

- Checking that audit work papers have been properly reviewed and that audit files are completed in a timely manner.
- Ensuring that business risks are identified and effectively controlled.
- On occasions involved in special assignments on an ad hoc basis.
- Managing a market leading audit team that is focused on overcoming auditing complexities.
- Liaising with the clients on all aspects of the audit or accounts.
- Planning staffing requirements for audits.
- Giving constructive feedback to team members.

PROFESSIONAL

First Aider
German speaker

PERSONAL SKILLS

Driven
Incorruptible
Determined

Company name - Location

JOB TITLE Employment dates (i.e. Aug 2011 – Jun 2013)

KEY SKILLS AND COMPETENCIES

- Setting high standards of excellence, quality and efficiency.
- Experience of working for large corporate clients, financial institutions and governments agencies.
- Have a good sense of direction and able to see the overall picture of an audit.
- Using appropriate judgement when responding to the needs of senior level executives both internally and externally.
- Experience of managing group audits.
- Familiar with relevant audit training and development options.

CONTACT

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Driving license: Yes
Nationality: British

ACADEMIC QUALIFICATIONS

Nuneaton University 2008 - 2011
BSc (Hons) Business Administration

Coventry Central College 2005 - 2008
A levels:
Maths (A) English (B) Technology (B) Science (C)

REFERENCES – Available on request.



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