

# DAVID WILLIAMS

CARE ASSISTANT

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Karen Cunningham  
Hiring Manager  
Dayjob Ltd  
120 Vyse Street  
Birmingham  
B18 6NF

Date 3<sup>rd</sup> July 2012

Dear Ms Cunningham

Kindly accept this application from a talented and capable applicant who wishes to apply for your Care Assistant vacancy which was advertised on the dayjob.com website today.

I would bring to your company real life experience of the following areas, ....., ..... and ..... . All of these being fields mentioned in the job advert. On top of this is my ability to help people wash, dress, eat and drink, and go about their daily activities.

With my present employer I have consistently exceeded all goals set for me, and am valued for my ability to deal with intractable situations by coming up with solutions that are acceptable to all parties. A good illustration of this is where I .....  
My core strengths include, but are not limited to the following:

- A willingness to work in a nursing home, a day centre, children's centre or a hospital, or to visit clients in their own homes.
- Always being friendly, keen and helpful.
- Alerting nurses, doctors or other healthcare professionals about a clients problems.

I am very keen to join your company because as a market leader in your field you are able to offer candidates a range of superb career opportunities and an immediately challenging position.

I would be grateful for the opportunity to demonstrate my capabilities further at an interview. Please feel free to contact me to arrange a meeting at your earliest convenience. In closing I would like to thank you for taking the time to consider my application, and I eagerly look forward to hearing from you.

Yours sincerely

David Williams

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