

Maxine Curry

Cashier

AREAS OF EXPERTISE

Customer Satisfaction

Relationship building

Maximising opportunities

Branch cashiering

Cash handling

Counting money

Computer literacy

PROFESSIONAL

French speaker

First Aider

PERSONAL SKILLS

Passionate

Forward thinking

Focused

Hard working

CONTACT

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Driving license: Yes
Nationality: British

PERSONAL SUMMARY

A hardworking, well mannered, and friendly Cashier with a positive attitude to work. Able to uphold high standards of customer service and speed whilst at the same time adhering to a company's regulations and procedures. Experience of working in a fast paced, retail environment and having a proven track record of working under pressure for instance i.e. when long lines form or when unexpected mishaps occur such as mis-priced items. A quick learner who can quickly obtain a good knowledge of all the products available in a store. Now looking for a suitable cashier position with an ambitious and reputable company.

WORK EXPERIENCE

Company name – Location

CASHIER Jun 2013 – Present

Working on a cash register in a large busy store providing a high quality, customer driven service and acting as the first point of contact for customers.

Duties:

- Building the business by engaging in a polite and friendly way with customers.
- Providing customers with a personalised, friendly and efficient cashiering service.
- Entering purchases into a cash register then calculating the total purchase price.
- Taking payments from customers in person via cash, cheques and credit cards.
- Undertaking till balancing and administrative activities in an efficient manner.
- Identifying potential sales leads and referring these onto relevant colleagues.
- Accurately recording all monies received and paid out during the course of a day.
- Compiling and maintaining monetary and also non-monetary reports and records.
- Getting involved in various company-wide advertising and promotional activities.
- Explaining payment options to customers in a clear and understandable manner.

Company name - Location JOB TITLE Dates (i.e. Aug 2011 – Jun 2013)

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KEY SKILLS AND COMPETENCIES

- Treating all customers who come into the shop politely and professionally.
- Keeping an accurate administrative record of all goods, products and services sold.
- Ability to build a rapport with a wide range of people from all social backgrounds.
- Willing to work in different locations, as well as late nights, weekends and holidays.
- Having a naturally buoyant & enthusiastic personality that rubs off on other people.
- On a personal level, she is someone who takes pride in her appearance, and has a strong desire to develop her abilities and professionalism further.

ACADEMIC QUALIFICATIONS

Nuneaton University **2008 - 2011**
BSc (Hons) Sales Management

Coventry Central College **2005 - 2008**
A levels:
Maths (A) English (B) Technology (B) Science (C)

REFERENCES – Available on request.



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