

# JANE BULL CIVIL ENGINEER

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## PERSONAL SUMMARY

Highly competent individual who has extensive knowledge and experience of managing, directing and monitoring both small and large scale civil engineering projects. On the technical side Jane is able to accurately prepare projects to the highest standards, particularly drawings, plans, schedules and construction design maintenance documentation production. In the past she has had successful input into the acquisition of new business, the promotion of the company, team leadership, expert technical advice and strategic input into business planning. She is now looking for a suitable position with a ambitious & forward thinking company.

## AREAS OF EXPERTISE

- Water structures
- Time management
- MS Office
- Renewable energy
- Highways
- Analytical skills
- Risk assessment
- Bridges & Canals
- Team management

## CAREER HISTORY

Civil Engineer 2009 - Present  
LOCAL COUNCIL

Responsible for monitoring the progress of works within the team, advising the relevant Manager at agreed periodicities, and agreeing alterations to programmes of work or working patterns as required.

### Duties

- Giving engineering procedural direction to 3rd parties.
- Attendance at client meetings.
- Undertaking and supervising technical site surveys.
- Setting budgets for projects.
- Identifying and implementing best practice procedures.
- Checking of detailed designs and drawings.
- Developing Wind farm and infrastructure designs.
- Reporting progress and monitoring cost.

Civil Engineer 2008 - 2009  
OIL AND GAS EXPLORATION COMPANY

Civil Engineer 2006 - 2008  
PROPERTY DEVELOPERS

## KEY SKILLS

- Membership of a relevant Engineering Institutes.
- Able to produce detailed design calculations and sketches without recourse to CAD support.
- Ability to motivate multidisciplinary teams.
- Knowledge and understanding of construction management.
- Preparing and delivering briefings to staff on technical.
- Thinking both creatively and logically to resolve design and development problems.
- Delivering projects to the required quality, timeline and budget.
- Ability to explain design ideas and plans clearly.
- Willing and capable of adopting a questioning attitude.

## ACADEMIC

Nuneaton University 2003 – 06  
BA (Hons) Civil Engineering

Nuneaton South College 2001 – 03  
A levels: Math - English - Physics - Geography

## TRAINING

Association for Project Management (APM) or Project Management Institute (PMI)

## REFERENCES

Available on request



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