

Maxine Curry

Electrical Project Manager

AREAS OF EXPERTISE

Project construction

Budget control

Renewable energy

Conventional power generation

Waste water

Surveys

PROFESSIONAL

First Aider

Key holder

PERSONAL SKILLS

Committed

Loyal

Determined

Focused

CONTACT

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*Driving license: Yes
Nationality: British*

PERSONAL SUMMARY

Maxine's utilises her knowledge of the latest electrical regulations to make sure that quality standards and customer specifications are consistently achieved. She comes from an industrial background and has a solid grounding in both temporary and permanent electrical installations. Her combined skills and experiences allow her to produce profitable projects that are of the highest standards. Right now she is looking for an opportunity that will take her to the next step of her career and allow her to work on a challenging, diverse range of projects for a variety of customers.

WORK EXPERIENCE

Company name IT – Birmingham

ELECTRICAL PROJECT MANAGER Jun 2013 – Present

Responsible for managing a wide range of commercial, industrial and new build residential projects.

Duties:

- Implementing a good communications strategy within a project to ensure that all team members are regularly briefed and up to speed with what is going on.
- Managing sub-contractor installation programmes.
- Working on infrastructure projects, power plants, energy transmission and distribution facilities.
- Involved in the selection of specialists, suppliers and third parties.
- Regularly inspect works for compliance.
- Maintaining project records, diaries, letters, e-mails, notices, drawings site records, and computer data.
- Coordinating site activities and making sure resources are used effectively.

Company name - Location

JOB TITLE Employment dates (i.e. Aug 2011 – Jun 2013)

KEY SKILLS AND COMPETENCIES

- Previous experience of managing electrical services installations ranging in value between £1m to £6m.
- Capable of working on a stand alone basis.
- Fully conversant with the latest electrical regulations.
- Strong knowledge of electrical infrastructure.
- Good understanding of health, safety and welfare issues within the engineering and construction markets.
- Have a good command of the English language both verbally and written.

ACADEMIC QUALIFICATIONS

Nuneaton University **2008 - 2011**
BSc (Hons) Business Administration

Coventry Central College **2005 - 2008**
A levels:
Maths (A) English (B) Technology (B) Science (C)

REFERENCES – Available on request.



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