

# Amanda Brown

## English Teacher CV

### AREAS OF EXPERTISE

*Examination*

*Lesson planning*

*Grammar instruction*

*IT skills*

*Team work*

*Health & Safety*

*Working with children*

### CAREER STATEMENT

*"I feel that my greatest strengths are my ability to understand and meet the needs of individual children and families. Having a clear understanding of the importance of confidentiality and being able to provide a stimulating, caring and consistent environment for pupils.."*

Amanda Brown

### PERSONAL SUMMARY

An articulate qualified English teacher who is able to effectively communicate with students from diverse backgrounds or varying degrees of ability. A committed and dedicated professional with a proven ability to teach, motivate and direct students to maximum performance by encouraging a positive and energetic environment.

Fully conversant with the English National Curriculum across Key Stages 3,4 and 5 and experience of exploiting technology in the classroom to make the most of the learning experience. Presently looking for a English teaching position with a progressive school.

### CAREER HISTORY

#### *Hillfields Secondary School - Milton Keynes*

ENGLISH TEACHER April 2008 - Present

Teaching students how to read, write and speak English in a large and successful comprehensive. Providing a classroom presence and contributing to the positive ethos of the school. Putting students first by demonstrating energy, vision and creativity.

#### ***Duties:***

- Teaching English Language & Literature from KS3, KS4 and Entry level.
- Helping pupils to define and identify different types of verbs.
- Tailoring English teaching methods to suit the needs of individual students.
- Planning, preparing and delivering lessons to a range of English classes.
- Conducting up to 5 classes in one day.
- Recording and monitoring a students attendance.
- Marking work and giving appropriate feedback to pupils.
- Devising and writing new curriculum materials.
- Preparing pupils for external examinations, such as GCSE and A-level.
- Managing pupils' behaviour in the classroom and on school premises.
- Administrating examinations.
- Preparing coursework for students and the class.

#### *St Andrews School - Manchester*

SUPPLY TEACHER June 2006 – March 2008

Creating a classroom atmosphere which is comfortable and at the same time stimulating, thereby helping students to grasp grammar and furthering their knowledge of literature.

#### ***Duties:***

- Helping pupils to improve their conversational English.
- Taught SEN and small low ability groups.
- Putting up displays in the classroom.
- Liaising with other professionals such as educational psychologists.
- Keeping parents and carers updated about their child's progress.
- Organising school trips and sports events.
- Arranging homework for schoolchildren.
- Stressing the importance of context to language learning.

## PROFESSIONAL

*Relevant First Aid Certificate*

*Basic Food Hygiene Certificate*

*CRB cleared*

*Paediatric First Aid*

*Qualified Teacher Status*

## KEY COMPETENCIES AND SKILLS

### *Teaching skills and Personal attributes*

- Discussing course objectives, expectations & homework policies with pupils.
- Breaking classrooms down into smaller more manageable groups.
- Focusing on teaching basic verb identification.
- Able to communicate effectively both verbally and in writing.
- Flexible and adaptable.
- Considerate and patient.
- Enjoy working with children and young people.
- Can involve and inspire students from all levels.
- Can form quick and productive relationships with pupils and staff.
- Able to stay calm in all situations.
- Can assimilate within a department and school quickly and effectively.

### *Professional*

- Able to use computer-assisted educational resources.
- Researching new topic areas and maintaining up-to-date subject knowledge.
- Able to teach vulnerable and sometimes challenging students.
- A committed and organised professional.
- Experience of the independent sector and of teaching A levels.
- Fully aware of diversity and cultural issues.
- Able to teach across all key stages.
- Contacting parents and outside agencies to resolve a pupils problems.

## PERSONAL SKILLS

*An eye for detail*

*Excellent communicator*

*Tactful & articulate*

*Problem solving*

*Excellent organisational skills*

## ACADEMIC QUALIFICATIONS

*East Anglia University 2003 - 2009*

BA (Hons) Modern Languages

*Mathew Secondary School, Manchester 2001 - 2003*

A' Levels:

|                    |   |
|--------------------|---|
| Maths              | A |
| English literature | C |
| Geography          | B |

## REFERENCES

*Available on request.*

## PERSONAL DETAILS

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