

Maxine Curry

Head Teacher

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PERSONAL SUMMARY

Maxine will always present her school in the best light at all times. She is keenly aware of her responsibility for safeguarding pupils, and because of this goes out of her way to ensure that every student gets a very high quality education. As a true professional she is very passionate about making a real difference to young people's lives through teaching. She can bring high-level skills to the table and genuinely strives to satisfy each and every pupils unique learning requirements. Right now she wants to join a school where the team culture is supportive and open and where she will be given all the tools needed to operate effectively and to build a successful career.

CAREER HISTORY

Sparkbrook School - Coventry

HEAD TEACHER Sep 2014 – Present

Responsible for working with other teaching colleagues in different school departments to formulate plans which have coherence and relevance to the needs of individual students.

Duties:

- Ensuring that the duty of providing cover for absent teachers is shared equitably among all teachers in the school.
- Setting expectations for staff and students in relation to standards of achievement and the quality of learning.
- Maintaining standards with regards to punctuality, behaviour, homework, social skills, attendance & homework.
- Managing all the teaching and non-teaching staff of the school and allocating particular duties to them.
- Taking part in marketing and liaison activities such as Open Evenings and liaison events with partner schools.
- Maintaining attendance registers, records of progress & ensuring that students are enrolled with Awarding Bodies.
- Formulating the overall aims and objectives of the school and then putting together actions plans and policies.

West School - Coventry TEACHER Jun 2012 – Sep 2014

General School - Leeds TRAINEE TEACHER Jan 2010 – Aug 2012

PROFESSIONAL SKILLS

Teaching

- Creating a welcoming atmosphere at the school by being courteous to colleagues, visitors and telephone callers.
- Having a forward-thinking and modern approach to teaching & mentoring pupils throughout their academic time.
- Supporting the principles of effective learning by participating in the development of shared teaching/learning.
- Positively promoting equality of opportunity for all staff by treating everyone the same and not discriminating.
- Providing educational vision and direction to secure the strong and passionate commitment of staff, and pupils.
- Undertaking assessment of students as requested by examination bodies, government and curriculum areas.

Personal

- Passionate about reducing academic inequalities and willing to go the extra mile to ensure fairness for all pupils.
- Adhering at all times to the strictest interpretation of all relevant Teaching Codes for Professional Conduct.
- Possess own car, along with a clean driving licence and willing to use own car to visit different schools to teach.

ACADEMIC QUALIFICATIONS

<i>South East University</i>	2006 - 2009	Advanced Teaching Degree
<i>North East College</i>	2005 - 2006	Diploma in Teaching
<i>Sparkbrook College</i>	2004 - 2005	Diploma in Mathematics
<i>Sparkbrook College</i>	2004 - 2005	Diploma in Social Care
<i>Coventry School</i>	2000 - 2004	A levels: Maths (A) English (B) Technology (B) Science

REFERENCES - Available on request





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