

# Maxine Curry

## Infrastructure Project Manager

### AREAS OF EXPERTISE

*Project dependencies*  
*Project briefs*  
*Server migration*  
*Architecture projects*  
*Project documentation*  
*Supplier management*

### PROFESSIONAL

*First Aider*  
*Fluent in German*

### PERSONAL SKILLS

*Ambitious*  
*Career orientated*  
*Focused*  
*Articulate*

### CONTACT

*Maxine Curry*  
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*The Big Peg*  
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*Driving license: Yes*  
*Nationality: British*

### PERSONAL SUMMARY

Maxine is constantly pushing the limits of what technology can do and has a passion for harnessing technology and information systems to improve efficiency and organisational effectiveness. She is someone who can quickly become a key figure in any project by hitting the ground running and having an immediate effect on her surroundings. On a personal level she is ready to take on challenging and complex roles where initiative, hard-work and dedication are required to succeed. During her career has run projects with a budget of up to £3m and has a proven track record of delivering projects to time, cost and quality.

### WORK EXPERIENCE

#### *Company name – Birmingham*

INFRASTRUCTURE PROJECT MANAGER      Jun 2013 – Present  
Responsible for managing the day-to-day operational aspects of multiple projects or work-stream.

#### *Duties:*

- Successfully delivering IT Infrastructure type projects to agreed parameters of time, budget, scope and quality.
- Creating and tracking project budgets.
- Escalating promptly any issues that may impact the company.
- Checking and negotiating the IT aspects of any contracts with any external contractors.
- Working with both on and off shore solution providers.
- Producing stage plans, highlight reports, risk logs and requests for change.
- Delivering and managing major change and IT projects.
- Prioritising multiple business critical issues.

#### *Company name - Location*

JOB TITLE      Employment dates (i.e. Aug 2011 – Jun 2013)

### KEY SKILLS AND COMPETENCIES

- Leading by example in all areas of a project.
- Ensuring expectations are exceeded at all levels.
- Experience of architecture projects within a large user base environment.
- Familiar with a range of technologies such as Platforms, Storage, Database, Middleware and Applications.
- Ability to get on with all levels of people and have strong relationship building skills.
- Deep project management experience with large, complex enterprise-level programs.

### ACADEMIC QUALIFICATIONS

*Nuneaton University*      **2008 - 2011**  
BSc (Hons)      Project Management

*Coventry Central College*      **2005 - 2008**  
A levels:  
Maths (A) English (B) Technology (B) Science (C)

**REFERENCES** – Available on request.



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