

Maxine Curry

Network Administrator

AREAS OF EXPERTISE

Server administration
Technical documentation
Network security
Network management
Data backups
Disaster recovery

PERSONAL SUMMARY

Maxine has a high degree of technical competence, a strong learning aptitude and an excellent work ethic. She is a technical expert in a number of network areas, in particular connectivity, performance, scalability and security. As an articulate communicator, she has the ability to influence people at every level by ensuring that issues are discussed, conflicts are resolved and the best solutions are delivered. In her current role she works with the rest of the team to ensure the successful delivery and operation of all supported services. Right now she would like to join a growing company that wants to recruit proven and experienced IT people.

WORK EXPERIENCE

Company name – Location

NETWORK ADMINISTRATOR Jun 2013 – Present
Responsible for performing a wide range of network administration duties including installations, debugging, maintenance and upgrades.

Duties:

- Maximizing corporate network services uptime.
- Mentoring junior staff in best practice and practicality.
- Giving over the phone, email and remote support to customers.
- Implementing network security measures to protect data, software, and hardware.
- Providing clients with emergency 24 x 7 on-call support on a rotating basis.
- Managing and creating email and website hosting accounts.
- Training up end users at their place of work.
- Administering a Microsoft Windows Server network of servers.
- Investigating problems and then making technical recommendations.
- Resolving network operational issues.
- Providing guidance to junior team members.
- Installing and testing server software on a variety of platforms.

PROFESSIONAL

French (fluent)
German (intermediate)

PERSONAL SKILLS

Building relationships
High energy levels
Proactive
Organised

Company name - Location JOB TITLE Dates (i.e. Aug 2011 – Jun 2013)

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KEY SKILLS AND COMPETENCIES

- Replacing defective components in hard to reach places.
- Up-to date knowledge of emerging tools and technologies.
- Willing to travel and work out of hours.
- Can function successfully in both team and independent work environments.
- Prioritising tasks in a high pressure environment.

CONTACT

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Driving license: Yes
Nationality: British

ACADEMIC QUALIFICATIONS

Nuneaton University *2008 - 2011*
BSc (Hons) Sales Management

Coventry Central College *2005 - 2008*
A levels:
Maths (A) English (B) Technology (B) Science (C)

REFERENCES – Available on request.



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