

Rachel Harris Nurse

Dayjob Ltd, The Big Peg, Birmingham B18 6NF

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PERSONAL STATEMENT

A uniquely qualified Nurse who is an expert in the early detection and correction of health problems. Rachel is in possession of all the current qualifications needed to practice professional nursing and is more than able to provide a high standard of individualised care to those she looks after. She can be relied upon to always apply evidence based knowledge to get results and achieve best practice. Right now she is keen to join a hospital that will not only provide her with future career advancement opportunities but also comprehensive support during her employment.

AREAS OF EXPERTISE

NURSING

- Planning and completing duties with minimal direction from superiors, colleagues or managers.
- Providing effective leadership and clear direction to junior staff in the absence of senior staff.
- In-depth understanding of how the nursing world works and how hospital departments operate.
- Writing reports and presenting findings in a professional manner to audiences and single individuals.
- Conducting home visits to patients to administer medication, give advice and also provide support.
- Maintaining accurate paper and computer medical records and ensuring their confidentiality at all times.
- Able to act as an ambassador and public relations representative for a hospital at meetings and events.
- Have worked with diverse populations, communities, and organizations in a wide range of settings.
- Reading as well as interpreting medical reports and then drawing valid and logical conclusions from them.
- Maintaining the security of medical supplies such as controlled drugs and medical equipment.
- Ability to develop positive working relationships with colleagues, patients and other healthcare professionals.

PERSONAL

- Willing to accept responsibility for carrying our tasks and making sure things are done properly.
- Always smartly dressed, articulate, presentable and professional in all areas of work.
- Ability to function effectively, productively and calmly in highly pressurised and emergency situations.
- Able to read, write, speak and understand the English language clearly and accurately. .
- Using tact and diplomacy to defuse emotionally charged or highly tense situations.

CAREER HISTORY

Local Hospital - Sparkbrook

NURSE April 2013 – Present

Responsible for being an active member of a busy multidisciplinary team. Involved in providing nursing care to patients within a hospital setting by taking their temperatures, pulse, respiration, blood sugars and blood pressure.

Duties

- Checking, witnessing and administering controlled as well as scheduled drugs to a wide variety of patients.
- Assisting in the control of communicable diseases through preventive immunization programs.
- Acting as the first point of contact for patients, answering their questions as well as listening to their concerns.
- Providing assistance to Anaesthetics and Surgeons as and when required in a wide range of scenarios.
- Reporting to the senior nurse, incidents of accidents, complaints or defects in drugs, supplies or equipment.
- Following up patients after their discharge so as to make sure that they do not feel that they have been forgotten.
- Promoting and safeguarding the well-being and interests of patients in hospital wide meetings and conferences.
- Providing excellent patient care in a nurturing and supportive environment to a wide range of patients.

National Hospital - Coventry

TRAINEE NURSE June 2010 – April 2013

ACADEMIC QUALIFICATIONS

Birmingham North College	2007 - 2010	Nursing Degree
Birmingham East College	2005 - 2007	Healthcare Diploma
Coventry South School	2000 - 2005	A Levels: Maths (B) English (A) Physic (C) Geography (A)

REFERENCES – Available on request



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