

# Helen Brookes

## Paediatric Nurse

*Sean Merchant  
Hiring Manager  
Dayjob Ltd  
The Big Peg  
Birmingham  
B18 6NF*

*Date: 2<sup>nd</sup> September 2013*

Dear Mr Merchant,

Your company recently advertised on the dayjob.com website for a Paediatric Nurse. After reading the job description I am confident that I would be a perfect fit for this position as my experience and abilities precisely match your requirements.

Without wishing to sound boastful I feel that I come to you with a background that is unique and distinctive from other applicants. I have a long track record of carrying out typical nursing activities, and of ensuring that the strictest hygiene standards are always maintained. These successes coupled with my proven ability to deliver high quality care have prepared me well for a position at your organisation. My core strengths include, but are not limited to the following:

- Assessing, observing and reporting on the condition of patients.
- Having a keen interest in current evidence based practice.
- Clearly explaining procedures and treatments to patients and their guardians.

For additional information about my capabilities please view my attached resume.

Right now I want to work for a reputable and exciting institution like yours where there will be a big stage for my talents. Therefore I would welcome the chance of an interview where we would be able to discuss in greater detail the value and strengths I can bring to your already successful operation.

I thank you for your time and I look forward to hearing from you.

Yours sincerely,

*Helen Brookes  
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