HENRY COOPER

PROJECT MANAGER

123, Some Made Up Road, Birmingham B11AAT T: 00 44 121 638 0026 E: info@dayjob.com

Karen Cunningham Hiring Manager Dayjob Ltd 120 Vyse Street Birmingham B18 6NF

Date 22nd May 2012

Dear Ms Cunningham

Kindly accept this application from a talented and capable applicant who wishes to apply for your project manager vacancy which was advertised on the dayjob.com website today.

- Providing professional, accurate and independent advice on the management of projects.
- Recruiting the best team members, specialists and sub contractors for a project.
- Making sure the highest quality standards are always met.

I am very keen to join your company because as a market leader in your field you are able to offer candidates a range of superb career opportunities and an immediately challenging position.

I would be grateful for the opportunity to demonstrate my capabilities further at a interview. Please feel free to contact me to arrange a meeting a t your earliest convenience. In closing I would like to thank you for taking the time to consider my application, and I eagerly look forward to hearing from you.

Yours sincerely

Henry Cooper



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