

johnandrews

An ambitious IT Project Manager who has a long track record of exceeding set targets.

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A solutions-oriented team player with a natural sense of urgency and the ability to anticipate, identify and respond to changing business priorities. John is able to communicate at all levels internally and externally, and is more than willing to take the initiative when necessary. He has excellent interpersonal skills and can act as an ambassador for the company when at site meetings or stakeholder get togethers. He is currently looking for a suitable position with an exciting and ambitious company.

Achievements

Jul 2011- Present
Savings Target: \$1 M
Savings Achieved: \$1.5 M

Feb 2010 - Jul 2011
Budget Target: \$2 M
Budget Achieved: \$2.4 M

Aug 2009 - Feb 2011
Sales Target: \$3 M
Sales Achieved: \$4.7 M

Previous Clients

Coca Cola
Ford Motor Company
Microsoft
Dunkin Doughnuts
Start Up Company
Hyatt Hotels

Areas of Expertise

Annual Budgets
Costs to Completion
Forecasting Revenue
Website Development
PRINCE2

EMPLOYMENT HISTORY

IT PROJECT MANAGER – *Technology Company* Jul 2011- Present
Primarily responsible for bringing business and technology together under a unified structure. Also in charge of exciting transformational programmes and projects which involve controlling a multi-disciplinary team from various fields.

Duties:

- Controlling, monitoring and managing assigned projects or sub-projects.
- Developing workflows, processes and templates for in-house IT tools.
- Building web content management capability and transactional websites.
- Developing commercially viable project definitions to form a basis for developing and prioritising project plans.
- Ensuring that all project requirement documentation is complete.
- Managing project communications.
- Working with IT teams to automate processes.
- Producing reports to suit relevant stages of the project.
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PROJECT MANAGER	<i>Web Design Company</i>	Feb 2010 - Jul 2011
JUNIOR MANAGER	<i>Manufacturing Company</i>	Aug 2009 - Feb 2011
TEAM LEADER	<i>Distribution Company</i>	May 2007- Aug 200

KEY SKILLS AND COMPETENCIES

Project Management

- Managed projects with budgets of £6M+ with full budget responsibility.
- Able to negotiate delicate matters with passionate stakeholders who have extremely high expectations.
- Ensuring that activities on assigned projects are co-ordinated with related projects and functional activities so that delays are avoided.
- Able to effectively provide, receive, and respond positively to constructive feedback.
- Experience with formal project methodologies including Prince2, APM.
- Insurance and Financial Services industry experience.
- Senior stakeholder management skills.
- Handling and solving problems.
- Having a good appreciation of health and safety issues and the regulations related to projects and able to apply these in a practical way.
- Tailoring any communication material to a target audience.
- Managing large IT projects and service propositions across their whole lifecycle and within a technically complex environment.

ACADEMIC QUALIFICATIONS

Birmingham North University 2004 - 2007
Project Management BA (Hons)

Birmingham South College 2003 - 2004
A Levels: Maths (B) English (A) Physic (C) Geography (A)

REFERENCES – Available on request.



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