

MARK HILL PROJECT MANAGER

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PERSONAL SUMMARY

A hard working, adaptable and articulate project manager with vast credible experience and demonstrated career progression. Possessing a track record of proposing multiple potential solutions for complex or new problems or processes and not afraid to make objective recommendations as to which direction should be taken. Able to work well with others and lead a team, and not afraid to challenge the status quo where appropriate and drive the decision making process. Now looking to join a company that is keen to recruit a talented Project Manager to work on challenging and interesting projects.

AREAS OF EXPERTISE

- Risk management
- Cost control
- Agile development
- Setting budgets
- Forward planning
- Marketing
- Negotiating contracts
- Conflict resolution
- Technology projects

CAREER HISTORY

Project Manager 2009 - Present
DISTRIBUTION COMPANY

Responsible for delivering project management, business analysis, and strategic planning services that lead to improved controls and efficiencies in infrastructure and operational processes.

Duties

- Managing client issues related to projects.
- Identifying key project risks, whether stated or not, and managing them to resolution or escalating them accordingly.
- Facilitating critical trade-off decisions between investment, and client benefit.
- Setting project budgets and monitoring burn rates.
- Working closely with internal & external clients to set priorities and roadmaps.
- Collecting, defining and documenting business and technology requirements.
- Taking appropriate action where performance deviates from set tolerances.

Assistant Project Manager 2008 - 2009
DISTRIBUTION COMPANY

Business Analyst 2006 - 2008
PRODUCTION COMPANY

KEY SKILLS

- A good knowledge of the techniques for planning, monitoring and controlling programs and resources.
- Promoting good work practices.
- Able to coach and mentor more junior staff across a number of disciplines.
- Ability to present to senior levels of management (e.g. Director, MD).
- Experience in managing technical infrastructure projects & off shore teams.
- Can quickly grasp and master new concepts.
- Can work independently, multi-task, and take ownership of various parts of a project or initiative.
- Experience working with high level stakeholders.
- Setting goals and objectives for individuals and teams.

ACADEMIC

Nuneaton University 2003 – 06
BA (Hons) Project Management

Nuneaton South College 2001 – 03
A levels: Math - English - Physics - Geography

TRAINING

Association for Project Management (APM) or Project Management Institute (PMI)

REFERENCES

Available on request



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