

Maxine Curry

Safety Officer

AREAS OF EXPERTISE

Employee safety
Fire prevention
Accident prevention
Incident management
Auditing
Assessment methods
Team meetings

PROFESSIONAL

NEBOSH
CMIOSH

PERSONAL SKILLS

Passionate
Forward thinking
Focused
Hard working

CONTACT

Maxine Curry
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Driving license: Yes
Nationality: British

PERSONAL SUMMARY

Maxine is an expert at safeguarding people and property in occupied buildings, facilities, and grounds. She has a long track record of preventing accidents, identifying risks and promoting the best long term safety interests of a company. In addition to this she is attentive to detail and thorough in everything that she does. Furthermore, as a true professional she is always willing to challenge the status quo and improve on any existing standards. Right now, she would like to join a company that has a work environment which supports and values diversity, integrity, trust and openness.

WORK EXPERIENCE

Company name – Birmingham

SAFETY OFFICER Jun 2013 – Present

Responsible for driving forward and implementing the company's QHSSE strategy in accordance with the highest ethical guidelines and corporate policies.

Duties:

- Ensuring compliance with all required legislation, practices and relevant standards.
- Helping to establish and put in place key Health and Safety processes and methods.
- Managing the Safety team's workload & prioritising it according to risk/importance.
- Delivering front line safety related education & training to various members of staff.
- Driving a culture of safety on site to support the delivery of performance metrics.
- Performing root cause analysis for work related incident and accident investigations.
- Monitoring and assessing the work of third party contractors hired by the company.
- Walking around the workplace and actively looking for any hazards and threats.
- Educating new employees on the company's emergency evacuation procedures.
- Making sure that work stations & seating are suitable for the individuals using them.
- Identifying risks and trends and then taking appropriate action to minimise, mitigate or eliminate them.

Company name - Location

JOB TITLE Employment dates (i.e. Aug 2011 – Jun 2013)

KEY SKILLS AND COMPETENCIES

- Familiar with delivering safety management within a large diverse organisation.
- Keeping up to date with all new legislation in H&S & advising managers of changes.
- Knowledge of how to apply risk management tools and techniques in the workplace.
- Flexible by nature and able to work both as a lone individual and as part of a team.
- Delivering quality presentations to professional audiences & members of the public.
- Willing to work a flexible schedule that includes early or late start times and nights.
- Methodical in attitude and always following through, even for small matters.

ACADEMIC QUALIFICATIONS

Nuneaton University *2008 - 2011*
BSc (Hons) Project Management

Coventry Central College *2005 - 2008*
A levels:
Maths (A) English (B) Technology (B) Science (C)

REFERENCES – Available on request.



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