

# PHILLIP GROVES

TEACHER

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## Summary

A well presented, dynamic and inspirational teacher who is committed to raising standards and ensuring that students acquire and consolidate knowledge, skills and understanding appropriate to the subject being taught. Phillip has an intense working knowledge of a teachers' professional duties and legal liabilities, and is a good team member with a proven record of coordinating a curriculum area. He is now ready to take on a full school role, and is looking to join a outstanding department which is to the forefront of curriculum development.

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## Skills

### Teaching

Class management  
Motivating pupils  
Maintaining discipline  
Organising activities  
Marking coursework  
Subject matter knowledge  
Project planning  
Administration

### Professional

Identifying key issues  
Leadership skills  
Diversity issues  
Budgetary control  
Behaviour management  
Team player  
Information gathering  
Coaching staff

### Personal

Patience  
Listening skills  
Influencing skills  
Conflict resolution  
Communicating  
Caring approach  
High levels of integrity  
Negotiating skills

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## Career

TEACHER

May 2007 - Present

Local School

Responsible for maintaining discipline in accordance with the school's procedures & encouraging good practice with regard to punctuality, behaviour, standards of work and homework. Also in charge of ensuring that the safety and welfare of children is at the centre of all work.

- Planning and delivering lessons effectively using the National Curriculum.
- Setting tasks which challenge students and ensure high levels of interest.
- Keeping records of pupil behaviour, completing pupil notes following up any incidents.
- Fulfilling all reasonable duties as directed by the Head Teacher.
- Being vigilant in preventing bullying and work swiftly to resolve incidents of bullying following the school's policy.
- Setting clear targets for pupils.
- Preparing and presenting informative reports to parents.
- Contributing to the preparation of Action Plans.

ASSISTANT TEACHER

Feb 2006 – May 2007

Local School

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## Academic

Nuneaton University

2003 – 2006

Teaching BA (Hons)

Nuneaton College

2001 – 2003

A levels: Math (A) English (C) Physics (B) Geography (D)

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## References

Available on request.



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