

Maxine Curry

Warehouse Manager

AREAS OF EXPERTISE

Logistics management

Site Warehousing

Goods In

Budget controls

Stock control

IT processes

Dispatching

PROFESSIONAL

PRINCE2

MSP qualification

PERSONAL SKILLS

Passionate

Forward thinking

Focused

Hard working

CONTACT

*Maxine Curry
Dayjob Ltd
The Big Peg
Birmingham
B18 6NF
T: 0121 638 0026
M: 0121 638 0026
E: info@dayjob.com*

*Driving license: Yes
Nationality: British*

PERSONAL SUMMARY

Maxine is capable of using her knowledge, ability and passion to make sure that every area of the warehouse runs like clockwork. She will always ensure that customers receive the right product, in the right place, at the right time. As a true team worker she can build strong relationships in order to drive individual performance, and works hard to create an environment where everyone pulls together because everyone counts. On a personal level she not only has great business acumen, but also the focus, determination and drive needed to get results. Right now she would like to work for a company that makes a point of celebrating and rewarding hard work.

WORK EXPERIENCE

Company name – Birmingham

WAREHOUSE MANAGER Jun 2013 – Present

Responsible for picking, packing and dispatching shipments to retailers around the world.

Duties:

- Creating shipping documentation for carriers and customs.
- Managing a large team through a number of supervisors.
- Making sure products are picked and stacked to the highest standards.
- Organising the moving and storage of boxes and pallets.
- Resolving customer complaints in a professional manner.
- Planning and forecasting the capacity of a shift.
- Ensuring that delivery vehicles are unloaded and loaded safely.
- Driving continuous improvement plans to meet productivity targets.
- Deputising for Operations Manager when required.
- Creating a positive, pro-active and team based culture.

Company name - Location

JOB TITLE Employment dates (i.e. Aug 2011 – Jun 2013)

KEY SKILLS AND COMPETENCIES

- Experience of working within a unionised environment.
- Inspiring colleagues to solve problems on their own initiative.
- Driving operational excellence at every opportunity.
- Inside and out knowledge of each product the company sells.
- Understanding of warehouse processes for both manual and automated warehouses.
- Physically fit and able to carry out manual work.
- Willing to take ownership of problems and responsibility for resolving them.
- Reliable, self-starting, confident, tenacious and target driven.
- Knowledge of safety, quality, disciplinary procedures and holiday entitlement issues.

ACADEMIC QUALIFICATIONS

Nuneaton University **2008 - 2011**
BSc (Hons) Logistics Management

Coventry Central College **2005 - 2008**
A levels:
Maths (A) English (B) Technology (B) Science (C)

REFERENCES – Available on request.



Copyright information - Please read

© This template is the copyright of Dayjob Ltd. Job seekers may download and use this particular example for their personal use to help them write their own one. You are also most welcome to link to any page on our site www.dayjob.com. However this template must not be distributed, used for commercial purposes or made available on other websites without our prior permission. For any questions relating to the use of this template please email: info@dayjob.com