

Linda Harris

Financial controller

AREAS OF EXPERTISE

Pricing & costing

Business development

Planning and forecasting

Project management

Book keeping

Team management

Risk management

Balance sheet management

Management accounting

PROFESSIONAL

Qualified ACA

Business Finance (City & Guilds)

PERSONAL SKILLS

Analytical

Strong influencing skills

Accuracy

PERSONAL DETAILS

*Linda Harris
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DOB: 12/09/1985

Driving license: Yes

Nationality: British

PERSONAL SUMMARY

A results driven, self-motivated and resourceful financial controller with a proven ability to provide key financial data, support and reporting to assist in key business decisions. Having excellent communication skill and able to build strong relationships both within and outside of a finance department as well as effectively communicating financial information to non-finance colleagues. Possessing strong financial control and reporting skills and rigorously ensuring that all statutory and corporate obligations are met.

Currently looking for a suitable position that offers variety and also opportunities to develop both personally and professionally.

WORK EXPERIENCE

Paper Merchants – Coventry

FINANCIAL CONTROLLER June 2008 - Present

Providing effective financial leadership to a finance team, to enable strategic foresight into the business and also provide knowledgeable and accurate information to colleagues and senior management.

Duties:

- Overseeing all aspects of financial control in the business.
- Providing financial, commercial and strategic support to the business.
- Preparation of management information from source data.
- Producing monthly management accounts, budgets, forecasts & VAT returns.
- Presenting monthly results, budget variances and ad-hoc analysis.
- Involved in Business Planning, P&L, Balance sheet & liquidity planning.
- Overseeing internal financial controls.
- Recording of monies received and paid out.
- Producing meaningful commentary and analysis of financial data.
- Preparation and reporting of income and expense forecasts to senior management.
- Developing, managing and motivating a team of finance professionals.
- Reviewing new & existing business models and capital appropriation requests.
- Worked as part of a multi site/multi culture organisation.
- Identify and develop controls and processes to ensure all risks and opportunities are highlighted.

KEY SKILLS AND COMPETENCIES

- Ability to combine strong business acumen with effective management skills.
- Experience of consolidations and reporting.
- A sound understanding of the month end process.
- Ability to thrive within a fast-paced business environment.
- Organised with excellent attention to detail.

ACADEMIC QUALIFICATIONS

BA (Hons) Financial Management and Marketing
Nuneaton University 2006 - 2008

A levels: Maths (A) English (B) Technology (B) Science (C)
Coventry College 2000 - 2006

REFERENCES – Available on request.

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