

Laura Smith

Practice nurse

AREAS OF EXPERTISE

Family Planning

Wound dressing

Asthma/Diabetes care

New Patient Health Checks

Cervical smears

Sexual health

Travel immunisations

PROFESSIONAL

Registered Nurse

NMC registration

Diploma in Diabetes

PERSONAL SKILLS

Sympathetic

Focused

Attention to detail

PERSONAL DETAILS

*Laura Smith
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*DOB: 12/09/1985
Driving license: Yes
Nationality: British*

PERSONAL SUMMARY

A competent practice nurse holding the relevant qualifications / registrations and having experience of cytology, immunisation administration, wound care and chronic disease management. Ability to make sure that all nursing care delivered to patients at practices is relevant, of a high standard and effective.

Having a keen interest in developing improved healthcare, willing to work as part of a friendly team and are looking for an exciting opportunity to work full or part time within a first class general practice.

WORK EXPERIENCE

Coventry Health Clinic – Coventry

PRACTICE NURSE June 2008 - Present

Responsible for managing the clinic and overseeing that all treatment rooms are organised and appointments run smoothly. Assessing the nursing needs of patients and providing appropriate care/treatment in conjunction with the GP.

Duties:

- Providing leadership and management of the nursing team on a day-to-day basis.
- Working with other members of the multi-disciplinary team.
- Responsible for managing patients with chronic diseases.
- Ensuring practice policies are up-to-date and incorporate NICE guidance.
- Administering vaccines.
- Carrying out cervical smears.
- In charge of reviewing and maintaining the clinics policies and procedures.
- Organising and running of annual flu clinics.
- Carrying out staff appraisals.

KEY SKILLS AND COMPETENCIES

- Experience of working within a medical centre.
- Able to recognise mild childhood illness and give immunisations and vaccinations.
- Ensuring stock levels of all vaccinations & /clinical equipment are maintained.
- Keeping patients medical up to date.
- Can assist Doctors during minor operations.
- Maintaining and setting up a Treatment Room.
- Dealing with any disciplinary or grievances issues that may arise.
- Ability to show sensitivity towards others in the team and patients.
- Experience in EMIS LV and familiarity with QOF.
- Experience of wound care, ear syringing, eye washing, acupuncture, electrocardiography and hearing tests.

ACADEMIC QUALIFICATIONS

BA (Hons) Nursing (Adult)
Nuneaton University 2005 - 2008

A levels: Maths (A) English (B) Technology (B) Science (C)
Coventry Central College 2003 - 2005

REFERENCES – Available on request.

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