

Gary White

Project manager

AREAS OF EXPERTISE

Budgeting

Planning

Contractor selection

Health & safety

Resourcing

Risk management

Forecasting

PROFESSIONAL

Prince 2

NEBOSH

PMP

PERSONAL SKILLS

Developing relationships

Goals orientated

Leadership skills

PERSONAL DETAILS

Gary White
34 Anywhere Road
Coventry
CV6 7RF

T: 02476 888 5544

M: 0887 222 9999

E: gary.w@dayjob.co.uk

DOB: 12/09/1985

Driving license: Yes

Nationality: British

PERSONAL SUMMARY

A highly resourceful, flexible, innovative, and enthusiastic project manager. Possessing considerable experience of managing projects from beginning to end, defining the project plan, timeline, scope and executing the analysis before providing detailed recommendations. Having an impressive track record of delivering major operational improvement and of orchestrating people, schedules and resources for optimum productivity, efficiency and quality.

Keen to find a challenging position within an ambitious company where I will be able to continue to increase my project management skills.

WORK EXPERIENCE

Consultant Company – Coventry

PROJECT MANAGER June 2008 - Present

Responsible for reducing costs and improving margins through the development of organisational capabilities. Also acting as the focal point for customer liaison & promoting client / supplier relations.

Duties:

- Responsible for safe delivery of projects to schedule and cost.
- Manage Project Teams from project initiation through to Project completion.
- Providing leadership to internal project teams and clients.
- Manage the Project costs and create monthly reports, including profit and loss.
- Maintaining customer relationship to achieve long-term retention & satisfaction.
- Reporting project progress to a project sponsors & senior management.
- Promoting QHSE compliance at every opportunity.
- Coordinating personnel & managing contractors.
- Promptly escalating any quality or integrity issues.
- Identifying project risks and planning with appropriate people to resolve them.
- Responsible for Project definition, process management, documentation and resource allocation.

KEY SKILLS AND COMPETENCIES

- Willing to take responsibility for delivery of all aspects of assigned Projects.
- Experience of planning & managing projects lasting from a few weeks to 12 months.
- Ability to work to tight timescales and key milestones.
- Prepared for some domestic and international travel as required.
- Highly numerate and analytical.
- Creative thinker, excellent communicator and influencer.
- Experience in managing IT projects.
- Knowledge of using Agile project management methodology within a Price2 Governance model.

ACADEMIC QUALIFICATIONS

BSc (Hons) Marketing and Management

Nuneaton University 2005 - 2008

A levels: Maths (A) English (B) Technology (B) Science (C)

Coventry Central College 2003 - 2005

REFERENCES – Available on request.

Copyright information - Please read

© This Project Manager [CV template](#) is the copyright of Dayjob Ltd August 2010. Jobseekers may download and use this CV example for their own personal use to help them create their own CVs. You are most welcome to link to this page or any other page on our site www.dayjob.com. However these CVs must not be distributed or made available on other websites without our prior permission. For any questions relating to the use of this CV template please email: info@dayjob.com.