



PROFILE


A natural disruptor who is unafraid to challenge the status quo if it will get results. Peter can lead an organisation to ensure that its activities meet the strategic and business objectives set out by the Board of Directors. He has the experience of day-to-day reporting and of being accountable to other senior managers as well as the business owner. Has a track record of getting results.


Currently looking for a suitable top position with a reputable company.

Chief Executive Officer

Peter Griffin

CONTACT

 Dayjob.com, 120 Vyse Street
Birmingham B18

 0123 456 7890

 info@dayjob.com

 Facebook.com/yourname

EXPERTISE

MS Word 

Admin 

Leading 

Text here 

EDUCATION

University name 2014 – 2017
Course details
Modules

College name 2012 – 2014
Course details
Subject

School name 2008 – 2012
Course details
English (A) Maths (B) Physics (C)

WORK EXPERIENCE

CEO Company name 2019 - Present
Dealing with all operational issues that arise from time to time and resolving all matters to the satisfaction of customers and the business owners. Working with a high degree of autonomy to guide staff in their roles & monitor their performance

- Giving direction to the Board as it carries out its governance functions.
- Promoting positive working relationships with relevant regulatory bodies.
- Securing the necessary funding to support delivery of the company's work.

CHIEF EXECUTIVE OFFICER Company name 2016 - 2019
Maximizing the organisation and its staff's efficiency, productivity as well as performance. Maintaining a positive and ethical work climate that is conducive to attracting, retaining and motivating top-quality employees at all levels.

- Thinking creatively about opportunities for growth and new income streams.
- Supporting colleagues with complex queries & escalations where necessary.

CEO Company name 2015 - 2016
Holding employees accountable for meeting goals and deadlines. In charge of internal succession planning. Developing in-house platforms for processes.

- Managing contracts and relationships with vendors and suppliers.
- Setting and leading the vision and purpose of the organisation.

CEO Company name 2014 - 2015
Managing the company's business affairs, acting in the best interests of the Corporation and its securityholders. Mentoring the performance of managers.

DEPUTY CEO Company name 2013 - 2014
Prepared to take ownership of critical tasks and be responsible for results. Willing to work long and irregular hours to get a task done. Good understanding of IT.

REFERENCES

Available on request.



Copyright information – Please read

© This template is the copyright of Dayjob Ltd. Job seekers may download and use this particular example for their personal use to help them write their own one. You are most welcome to link to this page or any other page on our site www.dayjob.com. However, this template must not be distributed, used for commercial purposes, or made available on other websites without our prior permission. For any questions relating to the use of this CV template please email: info@dayjob.com.