

CLIFFORD BROWN

CEO

A skilful navigator of networks who is able to make the most of wide-ranging relationships. Clifford is able to direct and execute all activities of the Corporation either directly or through delegating authority to others. Possess a positive, can-do attitude and the ability to go the extra mile to get the job done correctly, on time and to the highest standards.

-  Dayjob.com, 120 Vyse Street
-  0123 456 7890
-  info@dayjob.com
-  LinkedIn.com/yourname
-  Facebook.com/yourname

Experience

- | | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|----------------|
| CEO | Company name | 2016 - Present |
| <p>Leading, planning & implementing initiatives to achieve the company’s overall strategic priorities. Responsible for ensuring that through the Management Team, operational plans are developed and co-ordinated.</p> <ul style="list-style-type: none"> • Doing everything possible to get results on time. • Setting high standards for senior staff to follow. • In charge of the safety and welfare of employees. • Engaging and motivating staff to do better. • Constantly focusing on profitability and growth. | | |
| CEO | Company name | 2015 - 2016 |
| <p>Providing the Board with trusted feedback and advice. Increasing all aspects of profitability through revenue generation and productivity, whilst maintaining agreed standards. Overseeing all the company’s operations.</p> <ul style="list-style-type: none"> • Reporting on progress against agreed objectives. • Arranging and then chairing regular Board Meetings. | | |
| CHIEF EXECUTIVE OFFICER | Company name | 2014 - 2015 |
| <p>Maintaining appropriate management systems to provide effective internal control of operations. Helping the Board determine the company's mission, vision, short & long-term goals. Supporting all new managers.</p> | | |
| CEO | Company name | 2013 - 2014 |
| <p>Managing all the company’s policies regarding capital requirements, debt, taxation, equity and acquisitions. Creating eye catching presentations using Word documents, PowerPoint and Excel spreadsheets.</p> | | |
| DEPUTY CEO | Company name | 2012 - 2013 |
| <p>Ensuring the filling of all required legal and regulatory documents. Maintaining oversight of fiscal activity and performance, including budgeting, financial reporting, and auditing. Bringing excitement to every project.</p> | | |

Education

- | | |
|-----------------|-----------|
| University name | 2009 – 12 |
| Course details | |
| Modules | |
| Details | |
| College name | 2007 – 09 |
| Course details | |
| Subject | |
| Details | |
| School name | 2002 – 07 |
| Course details | |
| English (A) | |
| Maths (B) | |
| Physics (C) | |
| Geography (D) | |
| Subject (D) | |

Skills

- Having a positive ‘can do’ attitude.
- Excellent communications skills.
- Managing P&L and budgets.
- Hitting targets under pressure.
- Getting a team to work together.

References

Available on request.



Copyright information – Please read

© This template is the copyright of Dayjob Ltd. Job seekers may download and use this particular example for their personal use to help them write their own one. You are most welcome to link to this page or any other page on our site www.dayjob.com. However, this template must not be distributed, used for commercial purposes, or made available on other websites without our prior permission. For any questions relating to the use of this CV template please email: info@dayjob.com.