

# GEORGE SMITH

CHIEF EXECUTIVE OFFICER

## Career summary

George can establish strong and appropriate relationships with the Board, Committees, volunteers, staff, and others. He has a proven ability to promote views at a senior level among opinion formers and key decision makers in many countries. At the moment he works for ..... where he leads a highly motivated team of talented professionals who continue the evolution of the company's brand whilst retaining its stellar reputation. Right now, he is looking for a suitable position with a company that is committed to attracting and acquiring relevant high-quality professional candidates.

## Work experience

Company name - Birmingham

CEO June 2008 – Present

Working closely with the Strategic Planning Committee. Fostering a corporate culture that encourages individual integrity and social responsibility. Managing policy, technical and operational teams.

### Duties:

- Maintaining regular contact with major customers accounts.
- Managing a culturally diverse team of 100 staff members.
- In charge of a large and distributed work force.
- Participating in the recruitment and selection of staff.
- Defining and developing compliance strategies.
- Providing technical direction and support to customers.
- Controlling cost and budgets for over five departments.
- Actively engaging with local social and political leaders.
- Coordinating internal and external resources to get results.
- Monitoring progress and making adjustments as needed.
- Effectively managing policy, technical & delivery teams.
- Communicating health and safety issues to senior managers

Manufacturing Company

CHIEF EXECUTIVE OFFICER July 2006 – May 2008

## Academic qualifications

Nuneaton University 2003 – 2006

BA Business Distribution

Nuneaton College 2001 – 2003

A levels Maths (A)  
English (B)  
Geography (A)  
Physics (D)  
Accounting (B)

## Key skills

### AREAS OF EXPERTISE

- New initiatives
- Leadership
- Fundraising
- Negotiating
- Goal setting
- IT skills
- Project management
- Loss management

### MANAGERIAL SKILLS

- Scheduling and planning projects to be done.
- Analytical and organised in approach to tasks.
- Using Root Cause analysis to identify problems.
- Good understanding of management systems.
- Effectively dealing with conflicting demands.
- Comfortable both giving and receiving feedback.
- Always acting in a professional manner.
- Carrying out quality control audits.
- Ability to form, train and develop teams.
- Developing relationships that foster respect.
- Strong, proven negotiation skills.
- Managing and prioritising a busy workload.
- Able to handle customer facing situations.
- Handling difficult relationships with tact.
- Committing to continuous self-improvement.
- Willing to learn from own personal mistakes.
- Analysing systems & implementing new ones.
- Ability to influence key decision makers.
- Handling stressful situations with a clear mind.
- Can work in a fast changing & fluid environment.
- Delegating tasks and responsibilities to others.

### PERSONAL SKILLS

- Always operating to the highest productivity and competitive standards.
- Ability to meet deadlines.
- Strategic thinker and practical executor.
- Can communicate with people at all levels.
- Tactful, and diplomatic when dealing with tense situations.
- Bringing fresh ideas into a business.

### REFERENCES

Available on request.

### CONTACT DETAILS

George Smith

Dayjob Ltd, 120 Vyse Stree Birmingham B18 6NF

T: 0044 123 456 7890 - E: info@dayjob.com



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