

Harry Johnson

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PERSONAL SUMMARY

An engaging Sales Assistant who has a reputation for quickly and accurately answering customer questions about products or services both in the store or online. Harry is obsessed with keeping his store tidy and clean by maintaining its condition through high visual merchandising standards. He has an in depth understanding of sales principles and customer service practices. Committed to ensuring anyone who enters the store receive an outstanding customer experience, that will have them coming back for more. A real team player who finds it easy to work with people from all backgrounds.

AREAS OF EXPERTISE

- Customer service
- Answering questions
- Serving customers
- Placing orders
- Processing cash
- Product inventory
- Finding goods
- Refund requests
- Promotional displays

WORK EXPERIENCE

EMPLOYERS NAME - SALES ASSISTANT - location Date from – Date to
Responsible for greeting customers who enter the store in a polite way, asking them what they are looking for and then helping the find what they want. Working different shifts with hours that vary dramatically from one week to the next. Mentoring the work of junior staff members.

- Handling all product returns and payment refund requests in a professional manner.
- Arranging products on the shelves and on promotional displays in an attractive way.
- Sentence describing your work duties, keep it relevant to the position you are applying for.

EMPLOYERS NAME - SALES ASSISTANT - Location Date from – Date to

KEY SKILLS

Professional

- Can work effectively in a busy retail environment where there are lots of things going on.
- Ensuring high levels of customer satisfaction through consistently excellent sales service.
- Highly energetic and able to move around or remain standing for long periods of time.

EDUCATION

School/College/University name - Dates i.e. 2003 – 2006 - Subject(s) and grades
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REFERENCES

Available on request



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